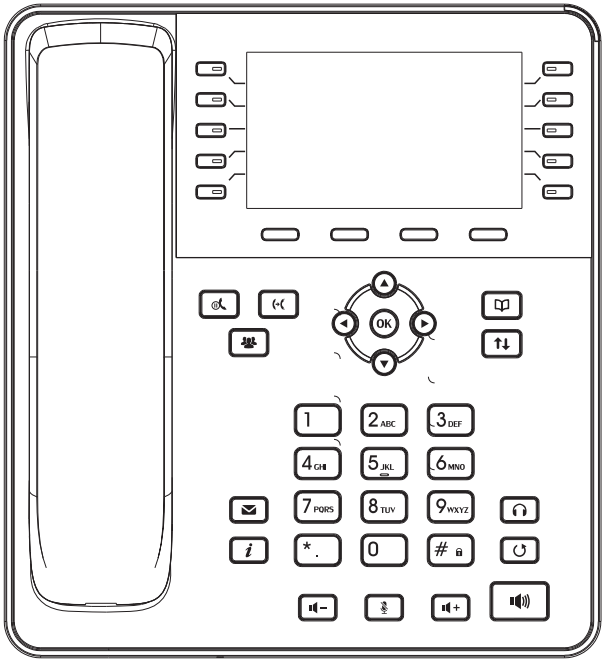
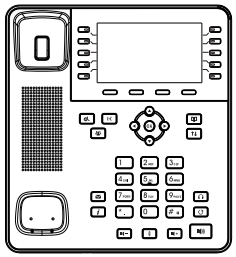
Excel Connect

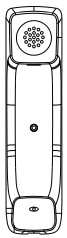



# D40

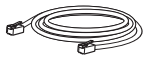
## Quick Installation User Guide

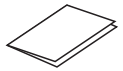
## Packaging list

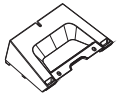

IP Phone

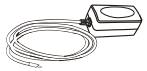

Handset

Handset Cord


Ethernet Cord


Quick Installation Guide


Stand


Power Adapter (Optional)

## Screen icon

| | | | |
|---|---|---|---|
| In hands-free mode | Call is on hold | Internet is connected | Missed call(s) |
| In headset mode | Auto-answering activated | New SMS | Received call |
| In handset mode | Call Forward activated | New VM Messages | Dialed call |
| Mute activated | Keypad locked | Do not disturb activated | |
| Ringer off | Internet is disconnected | Do not disturb disabled | |

## Keys features

Soft keys

Message waiting indicator

Left and right navigation keys
Up navigation key, Shortcut to call log
Down navigation key, Shortcut to Status
OK key, Shortcut to Menu

Hold key, Hold/Resume the call

Call transfer key

Conference key

Phonebook key

Call Logs key

In idle mode: ringer off
In communication mode: mute/un-mute a call

In idle mode or during ringing: increase or decrease ringer volume
In communication: increase or decrease earpiece, headset or hands-free volume

1~9, DSS keys, It can be set as line key/function key/speed dial key, etc.10, Page-Jump key, It can switch DSS pages.

Voice message key, Access to voicemail

Status key

Headset key, Activate/deactivate Headset

Redial key, Access to redial the last record

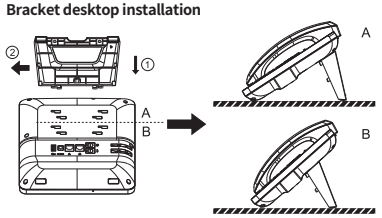
Hands-free key, Activate/deactivate hands free

Long press to lock keypad.
Enter PIN to unlock keypad (default 123)



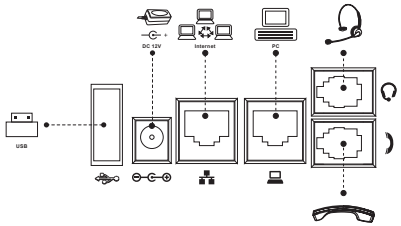
## Installation the device

**Bracket desktop installation**




**Connecting to the Device**

Please connect power adapter, network, PC, handset, and headset to the corresponding ports as described in below picture.




## Configuration

**Configuration via Phone**

1. Press Menu > Advanced (Default password 123)
2. Select Network: To configure the Network Settings (IPv4/IPv6/IPv4&IPv6, DHCP/Static/PPPoE)
3. Select Accounts: To configure enable the account, fill the SIP server address, port, user name, password etc.

**Configuration via Web**

1. Get the IP address from the phone: Press key or key, or Menu > Status > IP.
2. 2. Login: Input the IP address in the web browser. The PC and phone should be in the same IP address segment(The default username and password are both 'admin'.)
3. Configure: Select network/Account etc, and fill the relevant content.

## Language setting

1. Press Menu key > Basic > Language.
2. Select the desired language and press OK soft key.

## Making a call

1. **Pre-dialing**: enter the phone number and pick up the handset.
2. **Direct dialing**: lift the handset and enter the phone number.
3. **Handsfree**: enter phone number and press or vice versa.
4. **Headset**: enter phone number and press or vice versa.
5. **Designated line**: press line key, enter phone number and press dial key.

## Accepting a call

1. **With the handset**: pick up the handset.
2. **With a headset**: press .
3. **With the handsfree**: press .

## Putting a call on hold

1. Press key or Hold soft key, caller is put on hold.
2. To retrieve the call press key or Resume soft key.

**Note**: with more than one active call, select desired call with the navigator keys and use the corresponding soft key to hold or resume.

## 3-party conference

1. Once in line with 1st caller, press key or Conference soft key, 1st caller is put on hold.
2. Then call the 2nd number.
3. After, 2nd call is established, press key or Conference soft key to set up the conference.

## Call transfer

**Attended transfer:**

1. Press key or Xfer soft key during the active conversation, the call is put on hold.
2. Dial the second telephone number.
3. When the call is answered, then press key or Xfer soft key to complete the operation.

**Blind transfer:**

1. Press key or Xfer soft key during the active conversation, the call will be on hold.
2. Then enter the 2nd telephone number and press key or Xfer soft key.

## Call forward

1. Press Menu > Features > Call Forward.
2. Select the line, the type of forward, enter the destination number and status and press OK.

## Call Mute

1. Press to Mute the microphone during the call.
2. Press again to un-mute the conversation.

## Call list

**1. Press** key or key or Menu > Cal
**2.** Scroll through the list usi
3. To dial an entry, press Dial soft key or pickup handset or press or .

## Phonebook

**Access phonebook:**
1. Press or Contact soft key or Menu > PhoneBook > Local Contacts.
2. Select All Contacts or other group.
3. To dial an entry, press Dial soft key or pickup handset or press or .

**Add new entry:**
1. Press Contact soft key, Press All Contacts or other group > Press Add.
2. Enter name and number and press OK soft key.

## Programmable keys

**DSS keys :**
1. You can use the phone web interface to configure the keys at both sides of the display.
2. You can press any keys which is still blank or long press the key that have configured, select a type and value, press OK key.
3. Press Menu > Basic > Keyboard > DSS Key settings. Select the key, type and value, press OK key.

**Other keys :**
1. You can also configure shortcuts for the navigation keys, and which will be available in idle mode.
2. Press Menu > Basic > Keyboard, select among the configurable items, and select your desired type and value, press OK key.



## Redial

**1. Press** , redial a call

## Do not disturb

**1. Press ▶ key > Move** to t
Menu > Features > DND.
2. Select the Mode, and press OK soft key.

## Voice mail

1. To access your voice mailbox, press or Menu > Message > Voice Message, number of messages will be indicated if provided by your server or pbx.
2. Select the line and press Play to call.

## Contact

T: 0333 366 0770
E: info@excel-comms.co.uk